

## EXECUTIVE SUMMARY

### Recommendation for Additional Spending Authority 16-027R - Fans and Accessories

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Invitation to Bid 16-027R - Fans and Accessories was approved via post-approval memo on July 21, 2016, with a spending authority of \$450,000 for a three (3) year term from July 27, 2016 through July 30, 2019. This contract is in its twentieth (20) month and is utilized to procure fans and accessories for HVAC projects throughout the District.

The Fans and Accessories contract is utilized by Physical Plant Operations (PPO) and the Stockroom as part of their Preventive/Routine Maintenance program. Equipment provided includes, but is not limited to, Original Equipment Manufacture specific ventilation, exhaust, and industrial fans, blowers, curb adapters, backdraft dampers, return air grilles, mesh screens, air curtains (fly fans), replacement motors, parts and accessories. These repair parts and equipment are essential to the health and safety, and on-going repair and continuous improvement of ventilation systems districtwide.

There was a greater amount of spending on this contract recently as more equipment has been cited in Annual Safety Reports. More equipment is also being replaced in support of Indoor Air Quality-related repairs and due to damage caused by Hurricane Irma.

#### Financial Impact

The total spending authority requested is \$295,000 as demonstrated in the breakdown below:

Average monthly expenditure		\$20,623
<u>Number of months left on the current contract</u>	*	<u>16</u>
Estimated spend	=	\$329,968
<u>Unused authorized spending left</u>	-	<u>\$37,541</u>
<b><u>Total spending authority requested (rounded up)</u></b>	<b>=</b>	<b><u>\$295,000</u></b>